

☐ Minutes ☐

Edwards Center Vox

Bi-Monthly Meeting
November 13, 2010
Beaverton Community Center

Present Kas Anderson, Louise Bogard, Susie Gross, Linda & Craig Hannum, Jeanne Harmon, Shirley Hurrell, Sue & Charlie Kornahrens, Diane Mason, Mary McGaughey, Kathleen Piper, Judy Powell, Kitty Salisbury, Don Starr; Executive Director Jessica Leitner

Guests: Edwards Operations Manager Joel Mosier; parent Nancy Calderon & her daughter Racquel

Absent Mark & Amelia Bibo, Mary Ann Bors, Louise Brown, Beth Enos, Dick & Gloria Jones, Judy Kell, Loretta Lyda

Open *Kitty Salisbury, Chair*

10:12

Introduction of Joel Mosier—Kitty

- ◆ Joel briefly described his job (newly created), his background, and his early modifications to Edwards operations, including:
 - The creation of a new, complete, bi-monthly safety checklist of residences, for which Maintenance is responsible.
 - A streamlined weekly food-order form aimed at making food ordering and purchasing more efficient.
 - Plans for a larger food warehouse, at a different Edwards site, still under study.
 - ◆ The news of these improvements was happily received by Vox.
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Future Vox meetings—Kathleen Piper

- ◆ January 8, 2011, Edwards Center Milwaukie: Susie & Diane, refreshments
 - ◆ March 12, 2011, Bethany Edwards Enterprises: Kas, refreshments
 - ◆ May 14, 2011, Edwards Center Milwaukie: Linda & Craig, refreshments
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Executive Director's report—Jessica Leitner

- ◆ *See attached document*
 - ◆ Family email addresses: The Edwards Fund Development Committee is seeking a list of email addresses of the entire Family Support Network (virtually all related family members and advocates of Edwards clients). Jessica wondered if Vox members would be willing to gather these for their individual residences.
 - This will be discussed at the next Vox meeting.
 - ◆ Planning committee, Edwards 40th anniversary, 2012
 - Two family members needed
 - To be decided
 - ◆ Meals needed for gravely ill Valley View parent, Carmen Anderson (phone 503-412-9643)
 - Kas will coordinate: contact her if you can provide a casserole or some other dish. Kas: 360-828-7990 (home)360-904-2641 (mobile); mtntlamb1@aol.com
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Report from Board rep—Kas Anderson (her first meeting)

- ◆ Kas was impressed with the financial reports; audit completed and clean, finances in good shape.
- ◆ Management re-organization working well
- ◆ Impressed with Board
- ◆ New budget adopted

Individual reports

- ◆ Judy Kell, mother of Jennifer, has agreed to serve as Vox rep for Shaw Street, a position which has been vacant for years. Because she lives in Central Oregon, Judy will not be able to attend meetings regularly, but she will be submitting reports.
- ◆ Most reps reported that they had mailed their Vox brochures with notes, but nobody had received any response or feedback.
- ◆ *See attached summary*

Volunteer hour tracking—Kitty

- ◆ Reminder: Keep Jessica apprised monthly of the hours you rack up doing volunteer work for Edwards Center. This information is useful when applying for grants.

Close

Respectfully submitted by Kathleen Piper, Secretary
11/22/10

12:10
